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MEMORANDUM FOR: Chief, PPC

SUBJECT:

The Clark Committee Briefings

1. Pursuant to your request, this is to advise that 1,506 man hours (est.) were utilized by personnel (grades GS-4 through GS-18) assigned to the Office of the Chief of Administration, DD/P incident to the briefings of the Clark Committee representative. Of the above man hours, 1,088 were used by the Visual Aids Unit for preparing charts, etc., not only for DD/P-Admin but also for all other DD/P components.

2. It is pointed out that in using the above man hours for analytical purposes, consideration should be given to the fact that much of the briefing material which was developed for the Special Study Group was used after appropriate medification and/or revision for briefing the Clark Committee representative. The briefing material for the Special Study Group required the utilization of 2,340 man hours (est.) by personnel assigned to the Office of the Chief of Administration, DD/P. Of this number, 1,235 man hours (est.) were required by the Visual Aids Unit for preparing charts for all DD/P components.

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Special Support Assistant to the Deputy Director (Support)

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